ONLINE COURSE REGISTRATION USER MANUAL

1. LOGIN INTERFACE

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Insert your Username</td>
</tr>
<tr>
<td>2</td>
<td>Insert your Password</td>
</tr>
</tbody>
</table>
| 3   | Button :
|     | • Login – Login into system |
| 4   | User Manual |

Note:

- Please ensure username and password are correctly entered. Call helpdesk at 04-9885467 / 04-9885468 for enquiry.
- Ensure there are no outstanding debts or payments to Bursary Department. Please contact the Bursary Department for more information on the debt or payment.
2. **ONLINE REGISTRATION INTERFACE**

![Course Registration Interface](image)

A. **Course Code**
- Space to enter the course code
  - **Find Course** Button - Course Review based on a code entered.
  - **Reset** button – To delete wrongly entered code.

B. **Course Details**
- Details of the courses selected will be displayed
  - **Access View Quota** - View group quota.
  - **Register** button - To register the selected courses

C. **List of Registered Courses**
- List of registered courses
  - **Drop** buttons – To drop the registered course

D. **Button**
- **View Slip** - To display the registration slip

### Table: Course Code and Description

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
</tr>
</thead>
</table>
| 1   | Space to enter the course code  
  *Find Course* Button - Course Review based on a code entered.  
  *Reset* button – To delete wrongly entered code. |
| 2   | Details of the courses selected will be displayed  
  *Access View Quota* - View group quota.  
  *Register* button - To register the selected courses |
| 3   | List of registered courses  
  *Drop* buttons – To drop the registered course |
| 4   |  
  **View Slip** - To display the registration slip |

**Note:**
- Please ensure the courses offered in that semester. Please check the list of course offerings on the link provided.
### 3. REGISTRATION SLIP INTERFACE

![Registration Slip Interface](image)

#### UNIVERSITY MALAYSIA PERLIS (UniMAP)

**DATE:** 29/08/2012

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**NAME:**

**IC / PASSPORT:**

**MATRIC NUMBER:**

**PROGRAM:** KEJURUTERAAN KOMPUTER

**REGISTRATION DATE:** 13/02/2012

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<table>
<thead>
<tr>
<th>NO.</th>
<th>COURSE CODES</th>
<th>COURSE NAME</th>
<th>UNIT</th>
<th>TYPE</th>
<th>STATUS</th>
<th>GROUP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ECT111</td>
<td>Kemahiran Kejuruteraan [Engineering Skills]</td>
<td>3</td>
<td>T</td>
<td>FT</td>
<td>A</td>
</tr>
<tr>
<td>2</td>
<td>EKT103</td>
<td>Kejuruteraan Elektrik [Electrical Engineering]</td>
<td>3</td>
<td>T</td>
<td>FT</td>
<td>A</td>
</tr>
<tr>
<td>3</td>
<td>EKT112</td>
<td>Prinsip-prinsip Pengukuran dan Instrumentasi [Principles of Measurement and Instrumentation]</td>
<td>4</td>
<td>T</td>
<td>FT</td>
<td>A</td>
</tr>
<tr>
<td>4</td>
<td>EKT124</td>
<td>Elektronik Digi [Digital Electronics]</td>
<td>3</td>
<td>T</td>
<td>FT</td>
<td>A</td>
</tr>
<tr>
<td>5</td>
<td>EGT102</td>
<td>Matematik Kejuruteraan [Engineering Mathematics I]</td>
<td>3</td>
<td>T</td>
<td>FT</td>
<td>A</td>
</tr>
<tr>
<td>6</td>
<td>EUA410</td>
<td>Bahasa Malaysia Universiti [University Malay Language]</td>
<td>2</td>
<td>W</td>
<td>FT</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL UNITS REGISTERED:** 18

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- This is a TEMPORARY Course Registration Slip. Student need to print / obtain certified course registration slip for the purpose of academic record.
- Please ensure the Course Registration Slip is carefully checked to avoid any incorrect details.
- Should there be any mistake, please make immediate correction and student is fully responsible on this matter.
- This Course Registration Slip is considered official except there is addition of courses or changes/amendments, which will be notified by the university.

**Note:**

- W = Compulsory (University Requirement)
- T = Core

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**No.** | **Details**
---|---
1 | Current date or date of the registration slip
2 | Date of first registration
3 | List of registered courses
4 | Button:
   - **Print** - Print the registration slip.
   - **Edit** - To change or update the registration
   - **Exit** - Exit from system
4. PRINT THE REGISTRATION SLIP

<table>
<thead>
<tr>
<th>No.</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Temporary Slip - Students will receive a copy of temporary and must bring this slip to see an Academic Advisor for registration confirmation</td>
</tr>
<tr>
<td>2</td>
<td>Print the registration slip</td>
</tr>
</tbody>
</table>